



JOB DESCRIPTION

DEACON

Commission

Trust in Jesus Christ as Savior, acknowledge him Lord of all and Head of the Church, and through him believe in one God, Father, Son, and Holy Spirit.

Accept the Scriptures of the Old and New Testament to be, by the Holy Spirit, the unique and authoritative witness to Jesus Christ in the Church universal and God's Word to you.

Sincerely receive and adopt the essential tenants of the Reformed faith as expressed in the confessions of our church as authentic and reliable expositions of what Scriptures lead us to believe and do, and be instructed and led by those confessions as you lead the people of God.

Demonstrate obedience to Jesus Christ, under the authority of Scripture, and be continually guided by our confessions.

Seek to follow the Lord Jesus Christ, love your neighbors, and work for the reconciliation of the world.

Further the peace, unity, and purity of the church.

Pray for and seek to serve the people with energy, intelligence, imagination, and love.

Be faithful in watching over the people, provide for their worship, nurture, and service. Share in government and discipline, serve in councils of the church and show the love and justice of Jesus Christ.

Qualities of a Deacon

Deacons demonstrate wisdom; maturity of faith; demonstrated leadership skills; and compassion.

Demonstrate a passion for compassion, witness, and service, sharing in the redeeming love of Jesus Christ for the poor, the hungry, the sick, the lost, the friendless, the oppressed, those burdened by unjust policies or structures, or anyone in distress.

Strive to live as a faithful disciple of Jesus Christ through regular participation in worship, spiritual formation, and stewardship of time, talent and money in and through the ministry of our congregation.

Deacon Ministry Area Description

Deacons provide compassion, witness and service, after the example of Jesus Christ, to the members and friends of FPCA.

Deacon Ministry Team Descriptions

Pastoral Care Team

Staff Support: Pastor, Pastoral Care

Purpose: Extend compassion and care through visits with those who are homebound and/or experiencing long term needs due to sorrow, bereavement, illness, and/or hospitalization. This is done through a variety of teams including a new baby visiting team, hospital/rehab follow-up team, homebound call team, pastoral care visitor team, prayer shawl visiting team, and meal team.

Extending the Table Team

Staff Support: Ministry Support Person for Membership, Pastoral Care and Connections

Purpose: Provides the Sacrament of Communion for homebound members and friends of FPCA on a monthly basis.

Flower Team

Staff Support: Ministry Support Person for Membership, Pastoral Care and Connections

Purpose: Provides for the delivery of flowers from Sunday worship to members and friends of FPCA experiencing a particular celebration, loss, health issues, and other life milestones or difficulties. This also includes the Holiday Flower Team and ministry which coordinates the distribution of Christmas and Easter flowers to homebound members.

Deacon Leadership Team

Staff Support: Pastor, Pastoral Care

Purpose: Lead, support, organize and help run the board of Deacons.

Care of FPCA Leaders Team

Staff Support: Pastor, Pastoral Care

Purpose: To regularly check in to support the leaders (Deacons and Session members) of the church. Communicate with leaders to support in the difficulties that go along with leadership positions. This team will connect with the Equipping Ministry and Elder Liaison.

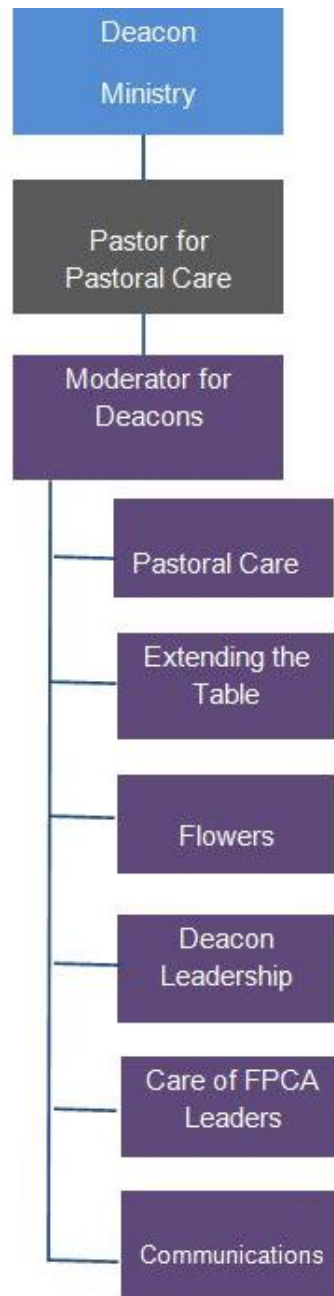
Communications

Staff Support: Pastor, Pastoral Care; Communications Coordinator

Purpose: Communicate and inform the congregation of Deacon actions.

Write articles, minute for mission, notices for Tidings, and generally help with awareness of Deacon roles within the church.

Deacon Ministry Leadership Matrix



Critical Tasks for the Position of Deacon

1. Strive to live as a faithful disciple of Jesus Christ through regular participation in worship, spiritual formation, and stewardship of time, talent and money in and through the ministry of our congregation.
2. Regularly attend meetings of the Board of Deacons (approximately six [6] per year), notifying the secretary in advance if they will be unable to attend.
3. Serve communion at least six times a year at congregational worship services.
4. Regularly serve in one of the following ministry positions of the Board of Deacons:
 - a. Sunday Flower Administrator
 - b. Member of a Sunday Flower Delivery Team
 - c. Holiday Flower Delivery (Christmas and Easter)
 - d. Pastoral Care Team Member
 - i. New baby visiting team
 - ii. Hospital/rehab follow-up team
 - iii. Homebound call team
 - iv. Pastoral Care visitor team
 - v. Prayer shawl visiting team
 - vi. Meal team
 - e. Extending the Table Communion Server
5. Participate in Church Officers' Leadership Retreats.

Time Commitment

Three-year term; year begins May 1 and ends April 30; with a possibility of serving a second, three-year term.

Meetings with the Board of Deacons (2 hours, 6-7 times per year)

Serving at least once each month in one of the ministry opportunities listed above (2 hours per month)

Total Approximate Time Commitment: 2-4 hours per month